

## **Ballard PTA General Association**

**May 11<sup>th</sup>, 2022**

### **Members Present**

Karla Ford	Cailen Conroy
Mary Brown	Pam Rennick
Tamara Rowles	Rachel Mosti via phone
Victoria Smith	Ashlyn Rooney
Erica Herthel	

Cailen Conroy, President, welcomed all present at the Ballard School and called a general association meeting to order at 2:03 pm and lead all members in a flag salute.

**Minutes-** Pam Rennick – passed out minutes from the Executive board meeting held on April 13<sup>th</sup>.

- Erica suggested changing the treats and gifts for 6<sup>th</sup> graduation and kinder promotion, pending budget approval.
- Minutes were approved, pending the change to graduation and promotion purchases, by all.

### **Treasurer's Report –Tamara Rowles**

- Tamara passed out two financial reports: Treasurers Report and Budget to Actual Report.
- Tamara to research date of last check ratification. Check ratification to be completed by email vote after Tamara researches written checks due to be ratified.
- Ashlyn will talk to de Goede, kinder teacher, re plans for kinder promotion in order to determine budget needs there.
- Graduation budget is discussed to reconcile proposed changes to gifts and treats. Tamara states there is room to change budget due to under-spending in other areas.
- Current school budget is \$90,401.14, notwithstanding outstanding checks.
- Jamboree expenses were approximately \$8,000. Most expenses were groceries that must be purchased from a more reasonable source in the future. Current Jamboree income is calculated at approximately \$39,000, notwithstanding other sources still being collected. Greater Giving, the website software, is showing approximately \$43,000. Total profit is yet to be calculated.
- Tamara met with accountant today. Tax returns are filed. The PTA's current delinquent state with the CA FTB, is due to lack of personnel available to help explain the issue. Accountant did send new form that should resolve the problem and put us back in "Good Standing".

- Mary reached out to new accountant and will follow up again to ensure good availability and cost.

### **New Business- Cailen Conroy**

#### **- Elections**

- There are three new positions to be filled. The nominees are as follows.
  - Ashlyn Rooney – Membership
  - Victoria Smith – Secretary
  - Rachel Mosti – Treasurer
- Cailen conducted the elections, announcing the nominations and asking for any further nominations from the floor. There were no further nominations. Cailen then closed the nominations.
- Cailen read to each nominee their responsibilities as Board members.
- Cailen swore each new member into her position. Each new member agreed to the oath from the bylaws.
- Cailen thanked Tamara for her long term on the PTA and noted that Brea Jepsen will start to learn the responsibilities she will take on after Erica's term.

#### **- End of Year Activities**

- Karla suggested students write thank you notes to the donors for the Jamboree. Only K-2<sup>nd</sup> are available due to CAASPP testing. Cailen will email K-2<sup>nd</sup> grade teachers to ask them to have their students make cards.
- Cailen will talk to 6<sup>th</sup> grade room parents about graduation. Ashlyn will talk to de Geode.
- Tamara needs new receipt from Rachel for car wash.
- **Fun Day:** date may need to be moved because High School graduation is the same day. Some vendors normally present will not be available. Aquatics Center visit may also need to be moved. Pam will talk to teachers to determine best option. Erica suggested we find volunteers to conduct stations. Will use Sign Up Genius.

### **Superintendent/Principal's Report – Pam Rennick**

- **LCAP Draft-** Pam passed out info and access.
- **CAASPP Testing** – happening next week for grades 3-6. Only one student has opted out.

Meeting adjourned at 3:00 pm

Respectfully submitted,

Victoria Smith, (incoming) Secretary